

# WASHINGTON QUALIFICATION STANDARDS

## For Prospective Residents (Seattle Communities Only)

### Fair Housing

AvalonBay complies with the Federal Fair Housing Act. AvalonBay does not discriminate on the basis of race, color, religion, national origin, sex, familial status or disability, or any other basis protected by applicable state, Federal or local fair housing laws.

### Applications

Each applicant that is 18 years of age or older must complete an application, be qualified by AvalonBay in accordance with these qualification standards and sign the lease agreement. Applications are to be completed in full. Applications containing untrue, incorrect or misleading information will be declined. Each applicant is evaluated based on a number of factors including credit and rental payment history.

**NOTE:** The following MUST accompany ALL applications:

- All applicants must have two government issued qualifying documents to apply for an apartment home.
  1. One document should be a photo ID such as a driver's license, age of majority card, Passport or military ID. Other state issued photo IDs may be accepted after review. IDs are reviewed and documented only.
  2. If an applicant does not have a Social Security Number (SSN) or Individual Tax Identification Number (ITIN) the second document provided should be a Visa, Green Card, and I-94, NEXUS, SENTRI or Global Entry Card. Other qualifying documents may be accepted after review.
- Expired documents are not considered valid.
- All applicants in the United States on a Visa must list the Visa number and expiration date on the Application for Residency.
- Emancipated minors presenting court appointed documentation are eligible to qualify as long as they meet the noted criteria.
- All quick move-ins (48 hours or less) must pay all move-in fees and the first month's rent with certified funds (cashier's check or money orders only) directly to the community.

***If an applicant or co-applicant requests additional time to seek out a language interpretation or translation or if the applicant needs a reasonable accommodation the request will be granted.***

### Credit History

- *Minimum credit scores are required by community and may change from time to time. Current minimum scores are available through the community.*
- *Credit reports, which may include an investigative consumer report, will be run on each applicant and will be considered in the overall credit worthiness of the application. Unsatisfactory credit history can disqualify an applicant from renting an apartment home at this community or result in Approved with Conditions, such as payment of an increased security deposit or requirement of a Guarantor. An unsatisfactory credit report is one that reflects past or current bad debts, late payments or unpaid bills, liens, judgments or bankruptcies.*  
*If an applicant is declined or conditionally approved for poor credit history, the applicant may contact:*  
*First Advantage*  
*7300 Westmore Road, Suite 3*  
*Rockville, MD 20850-5223*  
*(888) 333-2413*
- *An applicant declined for unsatisfactory credit may obtain a copy of the credit report from the credit reporting agency.*
- *AvalonBay does not accept Comprehensive Reusable Screening Reports. If you want to present a previously obtained Comprehensive Reusable Screening Report, please contact the community directly rather than applying online or electronically.*

### Rent/Mortgage Payment History

- Any legal proceedings/judgments/evictions/skips/late payment history may result in a declined application.
- Outstanding rental balances at an AvalonBay Community will result in a declined application

### Employment History

Employment must be verifiable.



### **Income Requirements**

Gross monthly household income must be sufficient to cover the rent and other typical household obligations.

### **Identity Verification**

All applicants must successfully pass an identity verification process in order to complete the application.

### **OFAC/Sex Offender Search**

*As permitted by law, we screen to determine whether an applicant is listed on the Office of Foreign Asset Controls list (OFAC) or is a registered sex offender.*

### **Guarantors**

- Guarantors may be permitted if an applicant is Approved with Conditions.
- Guarantors' gross annual income must be sufficient to cover the annual rent in order to support their current housing payments and that of the applicant(s).
- Guarantor's primary residence must be in the United States and they must have a valid Social Security Number.
- Guarantors must meet all other qualification standards listed.

### **Increased Security Deposits**

- Increased security deposits may be permitted if an applicant is Approved with Conditions.
- The increased security deposit will be equivalent to one (1) month's rent unless otherwise dictated by law.
  - An increased deposit may also be charged if a resident has a pet.
  - Increased deposit payment plans are permitted in the City of Seattle by request.

### **Students**

- *Students under 18 years of age may NOT apply as a responsible resident. These occupants must reside with their parents or guardians as responsible residents.*
- *Students will be qualified per the income requirements listed above.*
- *Students may have a maximum of two (2) Guarantors regardless of the number of roommates.*

### **Roommates**

Each resident and Guarantor is jointly and severally (fully) responsible for the entire rental payment as well as all community rules and policies. Management will not refund any part of a security deposit until the apartment is vacated by all leaseholders.

### **Affordable Housing Program/Below Market Rent Programs**

Applicants for the Affordable Housing Program/Below Market Rent Program (if applicable at this community) must be qualified based on the governing authority's income classifications. The income ranges are derived from the maximum low/moderate income. Please reference the Affordable Housing Rent/Income Guidelines to determine eligibility. Affordable Housing Program/Below Market Rent Program guidelines supersede these Qualification Standards.

### **Occupancy Guidelines**

- Governed by state, city, and local ordinances. In the absence of any more stringent requirements by the aforementioned agencies, the standard occupancy guidelines will be a maximum of two (2) residents per bedroom plus one. Residents under the age of 18 months will not be considered in the occupancy guidelines.
- An occupant will be considered a resident and must be listed on the lease agreement if they reside at the premises more than 50% of the time.
- Lofts are not considered bedrooms.